

# **BUSINESS VISA**

## **Document Checklist for Business Visa:**

1. Original passport with minimum 6 months validity and two blank pages.
2. Visa application form, should be filled out in English at <http://indianvisaonline.gov.in/visa>, printed out and signed twice: under the photo and after the declaration.
3. One color good quality photograph 3,5 sm x 4,5 sm.
4. Invitation letter from the concerned Indian company (along with copy of the registration of the company)
5. Proof of registration of the firm with the state industries department or the export promotion council concerned or any recognized promotional body in the relevant field of industry or trade.
6. A supporting letter from the Russian company in English (along with copy of the registration of the company. English translation of the registration is also required).
7. Two way air tickets(optional)
8. Hotel booking(optional)
9. Copies of the relevant pages of the Internal Passport (front page and the page where the address is mentioned)
10. Copy of the photo page of the International Passport
11. The applicant who is the promoter/director of a company registered in India under Companies Act should normally present original or certified copy of the Memorandum & Article of Association issued by Registrar of Companies where the company is registered for inspection.

## **For other Nationals, following additional documents are also to be furnished**

- Copy of registration certificate / copy of work visa and copy of work permit(if available)in Russia
- Additional form for Foreigners (This is in addition to visa application form)

**“As per revised visa rules foreigners should apply for Employment & Business Visa in their country of origin or in the country of minimum 2 years of domicile”.**

## Tourist visa

### Who is eligible for a Tourist Visa:

A Tourist Visa will be granted to a foreigner who does not have a residence or occupation in India and whose sole objective of visiting India is recreation, sight-seeing, casual visit to meet friends and relatives etc. No other activity is permissible on a Tourist Visa. The Tourist Visa is non-extendable and non-convertible.

### Document Checklist for Tourist Visa:

1. Original passport with minimum 6 months validity and two blank pages.
2. Visa application form, should be filled out in English at <http://indianvisaonline.gov.in/visa> , printed out and signed twice: under the photo and after the declaration
3. One good quality color photograph  $5 \times 5$
4. Return air ticket;
5. Hotel Booking or notarized/attested invitation from someone in India (along with copy of the photo page and address page of the host's passport)
6. Copies of the relevant pages of the Internal Passport (front page and the page where the address is mentioned)
7. Copy of the photo page of the International Passport
8. Copy of birth certificate of the accompanying child (with English translation).
9. No Objection certificate from any one of the parent in case the child is accompanying any relative or friend instead of parents.
10. If the applicant is mass media person additional form "C" requested.

### For other Nationals, following additional documents are also to be furnished

- Copy of registration certificate / copy of visa and copy of work permit(if available)in Russia
- Additional form for Foreigners, form A (This is in addition to visa application form)

**For other nationals it is not mandatory to provide copy of air ticket and hotel booking while submitting visa application. Foreign nationals are advised to book their tickets only after confirmation the issuance of visa**

## Student visa

1. **Admission letter signed by the Director, International Students Centre or by the International Students Advisor of a recognized Universities/ institutions/ colleges in India along with duration of the academic course of study (scanned, fax and messages by e-mail are not accepted).**
2. **Proof having deposited tuition fee for 1 year.**
3. **Proof showing that the applicant has a minimum amount of US \$ 1000 if the duration of the course is less than one year and US \$ 2000 if the duration of the course is one or more than one year, ready and available to meet his/her day to day expenses.**
4. Original passport with minimum 6 months validity and two blank pages
5. Visa application form, should be filled out in English at <http://indianvisaonline.gov.in/visa> printed out and signed twice: under the photo and after the declaration
6. One passport-sized good quality color photograph.
7. Copies of the relevant pages of the Internal Passport (front page and the page where the address is mentioned).
8. Copy of the photo page of the International Passport.

### **For other Nationals, following additional documents are also to be furnished**

- Copy of registration certificate / copy of work visa and copy of work permit(if available)in Russia
- Additional form for Foreigners (This is in addition to visa application form)

## Transit visa

- Original passport with minimum 6 months validity and two blank pages
- Visa application form, should be filled out in English at <http://indianvisaonline.gov.in/visa> printed out and signed twice: under the photo and after the declaration
- One good quality color photograph 3,5 sm x 4,5 sm.
- Air tickets to the destination via India or Visa for the final destination
- Copies of the relevant pages of the Internal Passport (front page and the page where the address is mentioned)
- Copy of the photo page of the International Passport
- **Seamen** applying for a transit visa to join their vessel, should provide following additional documents:
  - (i) Crew List.
  - (ii) Letter from their agents.
  - (iii) Seaman passport.

### **For other Nationals, following additional documents are also to be furnished**

- copy of registration certificate / copy of visa and copy of work permit(if available)in Russia
- additional form for foreigners.